

The next meeting of Moulton Parish Council will take place on Monday 21st March 2022 at 7.30p.m. in Moulton Village Hall.

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Monday 24th January 2022.
4. Public session (15 minutes).
5. County Councillors Report.
6. District Councillor's report.
7. Police issues.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments.
 - b) Approval of payments authorised between meetings.
 - c) To receive a statement of receipts and payments made since the last meeting.
 - d) Bank balances and confirmation of bank reconciliation as of 2nd March 2022.
 - e) Councillor to complete the checklist of internal controls.
 - f) Update on the financial checks carried out by a councillor.
 - g) To review the income and expenditure for 2021/22 against the budget.
 - h) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate.
 - i) To review the Council's risk assessment.
 - j) To check that the levels of liability insurance are adequate.
 - k) Review of confidential cashbook and deductions by a councillor.
 - l) To nominate a councillor to inspect the Council's property for damage or defects by 30th April 2021 and complete the inspection checklist.
 - a) Appointment of an Internal Auditor.
 - m) Email from Cllr Andy Neal re street light payments and email from SCC about street lighting costs.
10. To discuss any planning issues.
11. To discuss any highways/Rights of Way/tree/transport/pond issues.
 - b) Feedback from Highways following the speed survey in Newmarket Road.
 - c) Requesting an extension to the 20mph speed limit outside the primary school.
 - d) Tree checks and quotes for tree works.
 - e) Request for a new village sign.
 - f) Letter from Chief Constable Steve Jepp in response to the Parish Council's letter about speeding.
 - g) Updated off-road car park agreement.
 - h) Outstanding Highways actions.
 - i) Submitting Highways reports.
 - j) To decide whether to subscribe to Parish Online digital mapping software.
 - k) Email from a resident about trees overhanging a powerline.
12. To discuss any playing field/village green issues:
 - a) Latest playing field report.
 - b) Quotes for fencing on the playing field.
 - c) Quotes for bollards on The Green.
 - d) Update on the meeting with Natasha Ingram from the Sicon Foundation about planting trees on the playing field.
 - e) Planting a jubilee tree on The Green.
13. To review the following documents:
 - a) Scheme of Delegation.

- b) Subject Access Request Policy.
 - c) Updated Contact Privacy Statement.
14. To agree the procedure and possible items for the Annual Parish Meeting.
15. To review the first draft of the Emergency Plan.
16. To discuss any village issues:
- a) Update on the Platinum Jubilee celebrations and suggestion to purchase a commemorative memento for residents.
17. To confirm the dates of meetings in 2022/23.
- Monday 16th May 2022
 - Monday 28th July 2022
 - Monday 19th September 2022
 - Monday 21st November 2022
 - Monday 16th January 2023
 - Monday 20th March 2023
18. To discuss the following correspondence:
- a) Letter from St Edmundsbury Newstalk requesting a donation.
 - b) Information about the Suffolk Walking Festival which runs from 14th - 29th May 2022. For more information visit <https://suffolkwalkingfestival.co.uk/> - for information only.
 - c) Email from Charity Derisley Cottage Homes advertising a vacancy for one of their cottages in Dalham.
 - d) Request from the Moulton archivist for a photo of parish councillors either annually or after each election.
 - e) Email from the Festival of Suffolk about nominating a torch bearer for Stradishall for the Queen's Platinum Jubilee.
19. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Monday 16th May 2022 and the Annual Parish Meeting.
20. To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
- a) To discuss staffing matters.