

The next meeting of Moulton Parish Council will take place on Monday 20th March 2023 at 6.40p.m. in Moulton Village Hall.

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Monday 16th January 2023.
4. Public session (15 minutes).
5. County Councillors Report.
6. District Councillor's report.
7. Matters for the Safer Neighbourhood Team.
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings.
 - c) To receive a statement of receipts and payments made since the last meeting.
 - d) Bank balances and confirmation of bank reconciliation as of 1st March 2023.
 - e) Councillor to complete the checklist of internal controls.
 - f) Update on the financial checks carried out by a councillor.
 - g) To review the income and expenditure for 2021/22 against the budget and the level of reserves.
 - h) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate.
 - i) To review the Council's risk assessment.
 - j) To check that the levels of liability insurance are adequate.
 - k) Review of confidential cashbook and deductions by a councillor.
 - l) Update on the inspection of Council property carried out on 9th January 2023.
 - m) Letter from Moulton Village hall for an annual contribution of £2,600 for 2022-2023 towards their operational costs in the financial year 2022-23.
10. To discuss any planning issues
 - a) DC/23/0211/FUL - The Packhorse Inn, Bridge St, Moulton - a. single storey extension to west elevation; b. single storey extension to southeast elevation;. c. install external entrance step and internal alterations d. construction of detached eight bedroom accommodation wing with parking and landscaping alterations (following demolition of Copperfords, 11 Bridge Street) e. alterations to Ashton Gate including replacement conservatory and insertion of windows.
 - b) DC/23/0274/HH - 37A Newmarket Road - Rear single storey extension.
 - c) Email from West Suffolk Council giving details of the revised timetable for the Local Plan.
 - d) Letter from Newmarket Neighbourhood Plan Working Group asking if they could make a short presentation at Moulton's Annual Parish Meeting to find out the views of residents about how Newmarket works in the context of the surrounding villages.
11. To discuss any highways/Rights of Way/tree/transport/pond issues.
 - a) Off-road car park agreement.
 - b) Tree surveys.
 - c) Suggestion to purchase additional grit bins for Gazeley Road.
 - d) Installation of village gateways.
 - e) Update on footpath 15.
 - f) Update on the progress of the new 40mph speed limit along Moulton Road from Glebe Cottages to Moulton.
 - g) Update on the Parish Council's request for an advanced Give Way sign on Newmarket Road.
 - h) Email from a resident about damage to the verges on banks in Bridge St and on Primrose Hill.
 - i) Replacement signs on footpaths 4 and 5

12. Update on the Housing Needs Survey.
13. Parish Council elections on 4th May 2023.
 - a) Email from West Suffolk Council about the pre-election period which begins on Wednesday 22nd March.
 - b) Information about voter ID for people voting in person.
 - c) Nomination forms.
14. To discuss any playing field/village green issues:
 - a) Latest playing field report.
 - b) Update on the planting of a Jubilee tree on The Green.
 - c) Email from a resident about the Parish Council's planning application for a new fence on the playing field.
 - d) Email from West Suffolk Council confirming that there will be no charge for playground inspections in 2023-24.
 - e) Email requesting to use The Green for a wedding party.
15. To agree agenda items for the Annual Parish Meeting.
16. To approve the Emergency Plan.
17. To discuss any village issues:
 - a) Update on the 'Rock in the Park' event to celebrate the coronation of King Charles III.
 - b) Request by Moulton Village Hall for permission to close the playing field on Saturday 6th May between 4 pm and 9 pm to allow for Moulton's Coronation ticketed Games and Music in the Park Event. Funds raised will be shared between the Village Hall and established community groups.
 - c) Request from Moulton Village Hall for Moulton Parish Council to sponsor the event by paying for the extra insurance required (quote to be supplied in due course) and to allow parking on The Green.
 - d) Suggestion from a resident to move the village sign to a more prominent location on Moulton Crossroads or replace it.
 - e) Email from Moulton Village Hall about the next village tidy up on 15th April 2023.
18. To confirm the dates of meetings in 2023/24.
19. To discuss the following correspondence:
 - a) Response from Cllr Carol Bull, Portfolio Holder for Governance at West Suffolk Council to the Parish Council's email about how streetlights are funded.
 - b) Email from the Greenest Community Network.
20. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Monday 15th May 2023 at 6.40pm and the Annual Parish Meeting at 8pm.
21. To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
 - a) To discuss staffing matters