

**The next meeting of Moulton Parish Council will take place on Monday 15th January 2024 at 6pm in Moulton Village Hall (Landwades Room). Members of the public are welcome to join the meeting and can speak to councillors during the public session (15 minutes).**

**Members of the public may stay and observe the rest of the meeting but may not address the Council.**

#### **AGENDA**

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Monday 20<sup>th</sup> November 2023.
4. Public session (15 minutes) - members of the public are invited to speak briefly about any items on the agenda.
5. County Councillors Report.
6. District Councillor's report.
7. Police issues.
  - a) Email from Sgt Chris Williams, the new Community Engagement Sgt in Newmarket.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
  - a) Approval of payments and signing of Schedule of Payments
  - b) Approval of payments authorised between meetings
  - c) Approval of the record of receipts and payments made since the last meeting.
  - d) Bank balances and confirmation of bank reconciliation as of 4<sup>th</sup> January 2024.
  - e) Approval of regular payments for 2024 – 25.
  - f) To approve the Internal Control Statement for the year ended 31<sup>st</sup> March 2024.
  - g) To appoint a councillor to carry out internal control checks and complete the Internal Control Report.
  - h) To review the effectiveness of the internal audit.
  - i) Appointment of an internal auditor.
  - j) To review any contracts.
  - k) To receive the Moulton Charity accounts (for information only).
  - l) To discuss the possibility of investing some of Moulton Parish Council's reserves.
10. To discuss any planning issues
  - a) DC/23/1319/CLE, Animal Health Trust, Lanwades Park, Kentford – notice of appeal.
  - b) DC/23/1989/HH - The Gatehouse, Moulton Road - a. front porch b. single storey side extension (following demolition of existing conservatories) c. enlargement of existing rear extension d. replacement windows and doors e. render to all elevations and cladding to front elevation.
  - c) Planning applications received since the last meeting and after the agenda was published.
11. To discuss any highways/Rights of Way issues/tree/transport issues.
  - a) To discuss the possibility of chicanes at the village entrances.
  - b) Community Speedwatch update.
  - c) Update on the new signage and road markings in Moulton Road.
  - d) Email to County Councillor Andy Drummond from Suffolk County Councillor Richard Smith about a 20mph speed limit in Moulton.
12. To discuss the following village hall/playing field/play equipment issues
  - a) Latest playing field report and issues raised during the annual inspection.
13. To discuss any village issues.
  - a) Update on the proposal for a new village sign.
  - b) Thermal imaging project.
14. To discuss the following correspondence:
  - a) Email from Headway Suffolk requesting a donation.
  - b) Letter from SARS requesting a donation.
15. Questions for the Council and any urgent business.
16. Any other business for noting or including on the agenda of the meeting on Monday 25<sup>th</sup> March 2024.
17. To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
  - a) To discuss staffing matters.