

The next meeting of Moulton Parish Council will take place on Monday 25th March 2024 at 6.30p.m. in Moulton Village Hall (Lanwades Room).

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Monday 15th January 2024.
4. Public session (15 minutes).
5. County Councillors Report.
6. District Councillor's report.
7. Matters for the Safer Neighbourhood Team.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings.
 - c) To receive a statement of receipts and payments made since the last meeting.
 - d) Bank balances and confirmation of bank reconciliation as of 1st March 2024.
 - e) Update on the financial checks carried out by a councillor.
 - f) To review the income and expenditure for 2023/24 against the budget and the level of reserves.
 - g) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate.
 - h) To review the Council's risk assessment.
 - i) To check that the levels of liability insurance are adequate
 - j) Review of confidential cashbook and deductions by a councillor.
 - k) To appoint a councillor to inspect the Council's property.
 - l) Savings accounts for reserves.
 - m) Letter from Moulton Village hall for an annual contribution of £2,600 for 2024-2025 towards their operational costs in the financial year 2024-25.
 - n) West Suffolk Council locality funding for a new recycled plastic picnic bench for the playing field.
10. To discuss the following planning issues.
 - a) Email about the West Suffolk Local Plan Submission Draft Consultation which ended on 12th March.
 - b) DC/24/0274/HH - 23 Newmarket Road, Moulton a. one front porch b. single storey side and rear extension c. replacement windows to existing elevations d. hardstanding to front garden.
 - c) DC/24/0369/HH - 37 St Peters Close, Moulton - a. first floor front extension over existing porch b. two storey front and side extension c. dormer window to front elevation d. single storey side extension.
 - d) DC/24/0368/HH - 6 Cheveley Road Moulton - Conversion of roof space to habitable room over existing garage.
 - e) DC/24/0379/HH - 19 Dalham Road Moulton - a. loft conversion to create habitable space including three dormer windows on front elevation and box dormer at the rear elevation including a hip end conversion to a gable end b. two storey side extension (following demolition of existing garage) c. single storey rear extension (following demolition of existing conservatory).
 - f) Planning applications received between meetings.
11. To discuss any highways/Rights of Way/tree/transport/pond issues.
 - a) Off-road car park agreement.
 - b) Tree surveys.
 - c) Update on footpath 15.
 - d) Possibility of installing a stop sign at Moulton Crossroads.
 - e) Update on the speeding survey.

- f) Purchase of water bags for two struggling trees including the Jubilee tree and a replacement tree for The Green.
 - g) Possible location for 'Not suitable for HGV signs' and cost.
 - h) Update on recent Highways reports.
 - i) Community Speedwatch update.
 - J) Update on the meeting with the Environment Agency about flooding along the River Kennett.
 - K) Request to plant a memorial tree.
 - l) Request to use the bottom green for parking on 13th July for a 60th Birthday Party.
12. To discuss any playing field/village green/village maintenance issues:
- a) Latest playing field report.
 - b) Outstanding village maintenance issues.
 - c) Repainting the bus shelter in Newmarket Road.
13. To agree agenda items for the Annual Parish Meeting.
14. To discuss any village issues:
- a) Anti-social behaviour near the church and the suggestion by Suffolk Police to apply for a Public Space Protection Order.
 - b) Update on the thermal imaging project.
 - c) Update on the new village sign.
 - d) Request for a rooted Christmas tree for the village.
 - e) Relocating the dog bin outside 9/9a Newmarket Road
 - f) Update on the advert to find volunteers to join an affordable housing working group.
15. To confirm the dates of meetings in 2024/25.
16. To discuss the following correspondence:
- a) Email from West Suffolk Council about their consultation on street trading.
 - b) Email from West Suffolk Council about their Homelessness Reduction and Rough Sleeping Strategy
 - c) Email from Suffolk County Council on their Local Transport Plan consultation.
 - d) Email from plug in Suffolk about the installation of EV charging points.
 - e) Email from SARS requesting a donation.
 - f) Email from Connecting Communities about the Community Transport Service they provide.
 - g) Letter from Suffolk County Council re the Parish Council's streetlighting giving details of energy maintenance costs following the appointment of a new contractor.
17. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Monday 20th May 2023 at 6.30pm and the Annual Parish Meeting at 7.30pm.