

**The Annual Meeting of Moulton Parish Council will take place on Monday 15<sup>th</sup> May 2023 at 6.40p.m. in Moulton Village Hall (Lanwades Room).**

#### **AGENDA**

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Moulton Parish Council's Code of Conduct.
3. To receive the Declarations of Acceptance of Office from parish councillors.
4. To elect a vice chairman.
5. To receive Register of Members' Interests forms.
6. To accept apologies and reason for absence.
7. To decide if Moulton Parish Council meets the criteria for General Power of Competence.
8. To sign a form agreeing to receive the summons to meetings and other information by email.
9. Declaration of interest by Councillors in items on the agenda and dispensation requests.
10. To approve the minutes of the meeting held on Monday 20<sup>th</sup> March 2023.
11. Public session (10 minutes).
12. To receive an update on the list of actions agreed at the last meeting.
13. To discuss the following financial issues:
  - a) Approval of any payments and signing of Schedule of Payments.
  - b) Approval of payments authorised between meetings.
  - c) To receive a statement of receipts and payments made since the last meeting.
  - f) Bank balances and confirmation of bank reconciliation as of 3<sup>rd</sup> May 2023.
  - g) To approve the Receipts and Payments Summary for the financial year 2022 – 2023 and the explanation of significant variances (over 15%).
  - h) To discuss the Internal Auditor's Report.
  - i) To complete and sign sections 1 and 2 (Annual Governance Statement and Accounting Statements of the Annual Governance and Accountability Return 2022/23).
  - j) To confirm the dates for the notice of the period for the exercise of public rights.
  - k) To approve the To receive the precept information for 2022/23.
  - l) To approve the revised grass cutting contract for 2023-24.
  - m) Amendments to asset register.
14. To discuss the following planning issues:
  - a) Planning applications received since the last meeting and after the agenda was published.
    - DC/23/0520/TCA - 17-19 Brookside Moulton - Fell 2 x sycamore.
15. To discuss any highways/Rights of Way issues/tree/transport issues:
  - a) Emails from County Councillor Andy Drummond and SCC Rights of Way Officer James Pickerin about footpath 15.
  - b) Quote for village green track maintenance.
  - d) Second quote for Highways works.
  - e) Request for a Speed Limit change along Moulton Road which has been rejected by Suffolk County Council.
16. To discuss the following village issues:
  - a) Update on the Housing Needs Survey.
  - b) Update from the village sign working group.
  - c) Request from Moulton Wildlife Group to put a bird feeding station on the playing field.
  - d) Letter from Y5 at Moulton Primary School requesting an additional litter bin for the carpark near the school.
  - e) Damaged bench on the playing field.
17. Any other business for noting or including on the agenda of the meeting on Monday 17<sup>th</sup> July 2023.

MOULTON PARISH COUNCIL

Tel: 07880 686069

E-mail: [Moultonparishcouncil@yahoo.co.uk](mailto:Moultonparishcouncil@yahoo.co.uk)