

**The next meeting of the Parish Council is on Monday 19<sup>th</sup> January 2026 at 6.30pm in Moulton Village Hall. Members of the public are welcome to join the meeting and can speak to councillors during the public session (15 minutes).**

**Members of the public may stay and observe the rest of the meeting but may not address the Council. Please use the entrance from the playing field to access the room to avoid disturbing the Pilates class in the main hall.**

#### **AGENDA**

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Monday 17<sup>th</sup> November 2025.
4. Public session (15 minutes) - members of the public are invited to speak briefly about any items on the agenda.
5. County Councillors Report.
6. District Councillor's report.
7. Police issues.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
  - a) Approval of payments and signing of Schedule of Payments
  - b) Approval of payments authorised between meetings
  - c) Approval of the record of receipts and payments made since the last meeting.
  - d) Bank balances and confirmation of bank reconciliation as of 5<sup>th</sup> January 2026.
  - e) Approval of regular payments for 2026 – 27.
  - f) To appoint a to carry out internal control checks and complete the Internal Control Report.
  - g) To review the effectiveness of the internal audit.
  - h) Appointment of an internal auditor.
  - i) To review any contracts.
  - j) Amended budget figures.
  - k) Email from Moulton Pre-school requesting a donation.
10. To discuss any planning issues:
  - a) DC/25/1986/FUL – 16 Lawn House, The Street, Moulton – one self-build dwelling.
  - b) DC/25/1232/FUL – Church Road, Moulton - retrospective application. a. bike storage shed b. solar panels to roof of bike storage shed and garage block.
  - c) Pre-application consultation letter and proposed plans in relation to the proposed upgrade to the existing telecommunications installation at Warren's Hill.
  - d) DC/25/2029/FUL and DC/25/2030/LB - Lanwades Hall, Lanwades Park, Moulton - Change of use of two rooms from office, fitness facilities, wedding venue, conference and function and beauty treatment rooms (class E) to wedding guest accommodation and holiday lets with the installation of ensuite bathroom facilities (sui generis).
  - e) Planning applications received since the last meeting and after the agenda was published.
11. To discuss any highways/Rights of Way issues/tree/transport issues.
  - a) Alternative parking in Brookside.
  - b) Registering for Suffolk County Council's Community Self Help Scheme.
  - c) Community Speedwatch update.
  - d) Collisions at Boy's Grave junction in December 2025.
  - e) Update on the meeting about drainage near Moulton Primary School.
  - f) Update on the signs for Church Road.
12. To discuss the following playing field issues:
  - a) Latest playing field inspection report.
  - b) New play equipment.
  - c) Review of use of floodlights and whether there is any damage to the playing field.
  - d) Repairs to the spring horse.
13. To discuss any village issues.
  - a) Trustees for the Recreation Ground Charity.
  - b) Human excrement in the bus shelter.

- c) Email from a resident requesting the old village sign once the new sign has been installed.
  - d) Email from Community Heartbeat Trust about replacing the defibrillator when it reaches the end of its operational life.
  - e) Affordable housing update.
14. To discuss the following correspondence:
- a) Email from Frances Reynolds, office manager to Nick Timothy MP about organising a public meeting for residents in Moulton.
  - b) Email from Citizen's Advice West Suffolk requesting a donation.
15. Questions for the Council and any urgent business.
16. Any other business for noting or including on the agenda of the meeting on Monday 16<sup>th</sup> March 2026.