

**The Annual Meeting of Moulton Parish Council will take place on Monday 18<sup>th</sup> May 2026 at 6.30p.m. in Moulton Village Hall (Lanwades Room).**

**Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.**

#### **AGENDA**

1. To elect a Chair.
2. Chair to sign a Declaration of Acceptance of Office and agreement to abide by Moulton Parish Council's Code of Conduct.
3. To elect a vice-chair.
4. To update Register of Members' Interests forms.
5. To accept apologies and reason for absence.
6. Declaration of interest by councillors in items on the agenda and dispensation requests.
7. To approve the minutes of the meeting held on Monday 16<sup>th</sup> March 2026.
8. Public session (5 minutes).
9. To receive an update on the list of actions agreed at the last meeting.
10. To discuss the following financial issues:
  - a) Approval of any payments and signing of Schedule of Payments.
  - b) Approval of payments authorised between meetings.
  - c) To receive a statement of receipts and payments made since the last meeting.
  - d) Bank balances and confirmation of bank reconciliation as of 7<sup>th</sup> May 2026.
  - e) To approve the Receipts and Payments Summary for the financial year 2025 – 2026 and the explanation of significant variances (over 15%).
  - f) To discuss the Internal Auditor's Report.
  - g) To complete and sign sections 1 and 2 (Annual Governance Statement and Accounting Statements of the Annual Governance and Accountability Return 2025/26).
  - h) To confirm the dates for the notice of the period for the exercise of public rights.
  - i) To receive the precept information for 2026/27.
  - j) Email from One Suffolk about changes to their website server and a £4 price increase.
  - k) Email from Elan City about their extended warranty for the VAS of £199 a year for the next three years.
  - l) Quote from One Suffolk for a website accessibility check.
11. To discuss the following planning issues:
  - a) Planning applications received since the last meeting and after the agenda was published.
  - b) Email from West Suffolk Council about the new Local Plan and call for sites.
  - c) Adoption of the West Suffolk Affordable Housing Supplementary Planning Document (SPD) as part of the updated West Suffolk Local Plan.  
[https://www.westsuffolk.gov.uk/planning/Planning\\_Policies/upload/West-Suffolk-Affordable-Housing-Supplementary-Planning-Document-2026-for-web-2.pdf](https://www.westsuffolk.gov.uk/planning/Planning_Policies/upload/West-Suffolk-Affordable-Housing-Supplementary-Planning-Document-2026-for-web-2.pdf)
  - d) Update on the Lanwades Park presentation.
12. To discuss any highways/Rights of Way issues/tree/transport issues:
  - a) Skirting back pavements.
  - b) Update on footpath 15.
  - c) Installation of dropped kerbs at Moulton Crossroads to make it easier for pushchairs and wheelchairs to cross the road.
  - d) Tree Survey and possible tree work on the playing field.
  - e) Update from the Suffolk Parish Road Safety Group.
13. To discuss the following playing field and village green issues:

- a) Latest playground inspection report.
  - b) Playing field and village green bookings.
  - c) Review of safety matting and benches for the Parish Council's insurance.
  - d) Suggestion to trial picnic benches on the Green opposite the Packhorse over the summer.
  - e) Use of inflatables by Moulton Panthers for their end of season event on 13<sup>th</sup> June.
  - f) Day-to-day management of the playing field.
14. To discuss the following village issues:
- a) Public meeting with Nick Timothy on 26<sup>th</sup> June is cancelled. The new date is Friday 10<sup>th</sup> July 2026 at 5pm.
15. To discuss the following correspondence:
- a) Email from SALC about their 2026 AGM which will be held online on Thursday, 9th July 2026, starting at 7 pm.
16. Any other business for noting or including on the agenda of the meeting on Monday 20<sup>th</sup> July 2026.